



## City of Auburn, Maine

60 Court Street | Auburn, Maine 04210  
www.auburnmaine.gov | 207.333.6601

### **BOARD/COMMITTEE/WG MEETING AGENDA**

#### **Appointment Committee**

July 15, 2025 | 3:30 PM

Auburn Hall, Conference Room 204

1. Call to Order & Select Chair
2. Open Session
3. Consideration of applications received (deadline 7/7):
  - Student Representative to City Council – 1 application received – Brennan Edwards, ELHS Student
  - Age Friendly Community Committee (F. Pippin term end 6/1/25) – 2 applications received – Frank Pippin & Keely Doris Donovan
4. Next meeting - TBD
5. Adjourn

## **Appointment Committee**

May 14, 2025 | 4:00 PM

Auburn Hall, Conference Room 204

Present: Councilor Whiting, Councilor Gerry, Councilor Platz, City Clerk Emily Carrington

1. Call to Order & Select Chair
2. Approval of Minutes from April made by unanimous consent.

Councilor Platz elected Chair by unanimous consent, 3-0.

3. Open Session  
None.

Councilor Platz moved to enter executive session at 4:05PM pursuant to Title 1 Sec. 405 (6)(A) to discuss applications. Seconded by Councilor Whiting. Motion passed 3-0.

Came out of Executive Session at 4:06PM.

### 3. Consideration of applications (deadline 5/5):

- Board of Assessment Review (Alternate Member seats) – no applications received
- Zoning Board of Appeals – no applications received
- Age Friendly Community Committee (terms ending 6/1/25) – 3 applications received from incumbents – Belinda Gerry, Leroy Walker, and Jan Biron

Councilor Gerry recused herself from voting on her own nomination. Motion to nominate Belinda Gerry to the Age Friendly Community Committee by Councilor Platz, seconded by Councilor Whiting. Motion passed 2-0-1 (Gerry recused)

Motion to nominate Leroy Walker to the Age Friendly Community Committee by Councilor Platz, seconded by Councilor Gerry. Motion passed 3-0.

Motion to nominate Jan Biron to the Age Friendly Community Committee by Councilor Platz, seconded by Councilor Gerry. Motion passed 3-0.

4. Next meeting – TBD; vacancies for Auburn Sewerage District (1), Age Friendly Community Committee (1), and vacancies for Zoning Board of Appeals and Board of Assessment Review; will post for applications and plan to meet in mid-June.

5. Adjourn; motion to adjourn at 4:08pm by unanimous consent.

Respectfully submitted,

Emily Carrington, City Clerk

# keely Doris Donovan

City of Auburn ME | Generated 6/11/2025 @ 1:30 pm by OnBoardGOV - Powered by ClerkBase

Status		Board (Rank)	Vacancies	Status
Name	keely Doris Donovan	Age Friendly Community Committee ::Seat 1 (0)	1	Pending
Application Date	5/8/2025	Age Friendly Community Committee ::Seat 11 (1)	1	Pending
Expiration Date	8/8/2025	Age Friendly Community Committee ::Seat 7 (2)	1	Pending
Board Member	keely Doris Donovan	Age Friendly Community Committee ::Seat 8 (3)	1	Pending
Status	Validated	Board of Assessment Review (4)	3	Pending

## Basic Information

**Name**  
keely Doris Donovan

**Please describe why you wish to serve on the Committee/Board.**  
I want to help people like myself and less fortunate.

**What do you hope to accomplish?**  
Little wins

**Are you presently serving on a City board or committee? If so, which one(s)?**  
No

**Have you completed FOAA Training?**  
No

**What is your ward?**  
1

## Additional Information

### Notes

Generated 6/11/2025 @ 1:30 pm

## Contact Information

**Address**  
246 main st  
Auburn, ME 04210

**Yes, I am a resident**  
Yes

**Email**  
keelyd.donovan@gmail.com

**Phone**  
2074509241

**Cell Phone**  
2074509241

# Keely Donovan

## **I'm a people person**

South Portland, ME

[Keelyd.donovan@gmail.com](mailto:Keelyd.donovan@gmail.com)

+1 207 450 9241

I'm an empath by nature and thrive off customer satisfaction

Authorized to work in the US for any employer

## Work Experience

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### **Server**

Luke's Lobster - Portland, ME

July 2020 to Present

Interact with guests to create a fun and memorable experience.

Stay organized in a fast paced environment.

Talk about lobster.

### **Volunteer**

Wayside - Portland, ME

January 2020 to October 2021

Rescue food/ pick up donations.

Distribute food to those in need.

Prep meals for programs such as boys and girls club.

Listen and engage in the community around me.

### **Volunteer**

Preble Street Resource Center - Portland, ME

February 2020 to August 2021

Assist with the sorting and distribution of food for families in need

Prepare and serve hot meals at the soup kitchen

### **Bartender/ Key/ Shift Manager**

Anthony's Coal Fired Pizza - Reading, MA

May 2016 to October 2019

Bartender in a fast paced environment.

Deliver quality food in a professional and timely manner.

Provided a positive, fun, and safe atmosphere with both the guests and staff.

Maintained close yet professional relationships with the regulars.

Knowledge of Italian cuisine and wine.

In charge of nightly deposits, time reports, and nightly e-mail to the District manager.

Trained new servers and bartenders.

Helped with displays and promotions.

**Lead waitress/ Bartender**

Portland Pie Company - Reading, MA

August 2012 to May 2016

Lead waitress.

TIPS certified.

Work 5- 12 hour shifts.

Deep cleaning.

Continued diligent organization through out the shift.

Delegated tasks to the staff.

Cash handling skills.

In charge of guest complaint resolution.

**Barista/Shift Supervisor**

Starbucks - Reading, MA

January 2008 to June 2012

Knowledge with coffee and coffee handling. Upheld the green apron standards to represent Starbucks.

Worked in a fast pace high energy environment. Upheld QASA practices.

A barista trainer/ shift manager.

In charge of daily deposits and the Duty roster book.

## Education

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**General Studies in General Studies**

NHTI-Concord's Community College - Concord, NH

January 2005 to June 2005

**High school or equivalent in High School**

ILHS - Meredith, NH

September 2000 to May 2004

## Skills

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- Shift Lead
- Shift Supervisor
- Key Holder
- Customer service (10+ years)

## Certifications and Licenses

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**ServSafe Manager**

January 2021 to January 2026

# Franklin L Pippin

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## Status

Name	Franklin L Pippin
Application Date	5/12/2025
Expiration Date	8/12/2025
Board Member	Frank Pippin
Status	Validated

Board	Vacancies	Status
Age Friendly Community Committee ::Seat 1	1	Pending

## Basic Information

Name	Franklin L Pippin
Please describe why you wish to serve on the Committee/Board.	I like doing things for the Senior Citizens
What do you hope to accomplish?	Doing more for Seniors
Are you presently serving on a City board or committee? If so, which one(s)?	Yes, age Friendly Community

## Contact Information

Address	36 Dartmouth Street, Auburn, ME, USA 36 West Dartmouth Street Auburn, ME 04210
Yes, I am a resident	Yes
Email	fpippin@roadrunner.com
Phone	2077863412
Cell Phone	2072128540

Have you completed FOAA Training?	No
What is your ward?	1

## Additional Information

Notes	Generated 6/11/2025 @ 1:30 pm
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**Applicant Information:**

Name: Brennan Jacob Arthur Edwards  
Home Address: 30 Cleaves Street Auburn, ME  
E-mail Address: Personal: edwardsbrennan397@gmail.com  
Phone Number: 207-281-6367  
School: Edwardsville High School Current Grade: 10th

**Applicant Experience:** Please list activities in which you have participated. Include organizations, school-related activities, and community activities.

Name of Organization: Student Leadership Council  
Title or Position: Member → Secretary  
Period of Involvement: 2023 - Now Hours per week: 1 - 5  
Name of Sponsor: ~~At Large~~ ELKS Phone Number: —  
Name of Organization: Maine Model UN Conference  
Title or Position: Jamaica (Tourism) - Best Delegate 2025  
Period of Involvement: 5/14 - 16 Hours per week: 24  
Name of Sponsor: USM Phone Number: —

**Employment:** Beginning with your present or most recent job if any, please list your employment history.

Name of Employer: \_\_\_\_\_ Phone Number: \_\_\_\_\_  
Type of Work: \_\_\_\_\_  
Period of Work: \_\_\_\_\_ Hours per week: \_\_\_\_\_  
Name of Employer: \_\_\_\_\_ Phone Number: \_\_\_\_\_  
Type of Work: \_\_\_\_\_  
Period of Work: \_\_\_\_\_ Hours per week: \_\_\_\_\_

**Personal References:** (Teachers, Coaches, or Counselor - please attach a separate sheet)

## CITY COUNCIL STUDENT REPRESENTATIVE

### Student Essay

To give each applicant the opportunity to demonstrate his or her eligibility for the City Council Student Representative, answer the following questions limiting each response to 100 words or less.

Use separate sheet of paper if necessary and attach response sheet to the application and submit together.

1. Why do you believe that you would be a good candidate for the City Council? Any special qualities?

I believe Someone With Good leadership and Communication Skills is Perfect for this role. I follow these and therefore I would be a great fit. I have been in multiple leadership positions that have taught me how to lead and communicate.

2. What do you envision a Student Representative as being? Why should there be one?

I envision a Student Representative being a Voice for the Students Within our city. There should be one in order to hear all voices not just the oldest citizens. As the future we should be part of the change.

3. In your opinion, what is the most critical issue facing youth in your school, in your neighborhood, and in our city? What can a Student Representative do to solve such a problem?

I believe bullying is a Key issue that needs to be dealt with. I believe as a Student Representative I can speak up for those without a voice. I would help to work with the community to uplift programs that help to stop bullying.



### Applicant Statement

I hereby certify that the information I have given is true and correct to the best of my knowledge. I understand that provision of false information may disqualify my consideration. I authorize the release of this information for verification purposes and understand it will be used only to process my application. I also understand that by submitting this form, I am submitting an application to participate as a member of the Auburn City Council Student Representative and that said application is only complete upon receipt of the Parental/Guardian Consent and Liability Release form. Upon submission of the application, I understand that I will be considered for membership with all other applicants and that I may or may not be selected as a representative. If selected, I agree to attend all meetings and events and understand that I will be removed from membership for failure to do so.



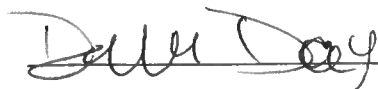
Signature

6/2/25

Date

### Parental Consent

I, the undersigned, do hereby consent to my child's participation in the Auburn City Council. I acknowledge that I have read and understand the Auburn City Council Ordinance and allow my child to attend all meetings and events relative to this program; and that I understand that my child will be removed from membership for failure to do so. I also acknowledge that upon submission of the application, my child will be considered for membership with all other applicants and that my child may or may not be selected for membership. I further acknowledge that my child's participation in this program is voluntary and I agree to release the City of Auburn and all of their employees, officials, and any and all individuals and organizations assisting or participating in the program from any and all claims for personal injuries and property damage which my child may suffer while participating as a member of the Auburn Youth Council.



Signature of Parent or Guardian

6/4/25

Date





Edward Little High School

**Administrative Team:**

**Valerie B. Ackley, Principal**

Craig M. Latuscha, AP

Elizabeth K. McCafferty, AP

Erik R. Gray, AP

Mary Beth Galway, Guidance

Todd E. Sampson, Athletics

**77 Harris Street - Auburn, Maine 04210**

**Phone: 207-333-6652**

**Fax: 207-689-079**

**Website: <https://elhs.auburnschl.edu>**

**Email: [auburnschl.edu](mailto:auburnschl.edu)**

**Guidance: 207-333-6660**

**Athletics: 207-782-1771**

June 3, 2025

Dear Members of the Auburn City Council;

I am pleased to recommend Brennan Edwards to serve as the Edward Little High School representative to the City Council for the coming two year term. When I saw the call for nominations, I immediately had one person in mind and I reached out to Brennan. Brennan has been an amazing positive force at Edward Little for the past two years and has clear goals in public policy and public service after high school and this opportunity feels like a natural fit.

Brennan is a participant in the UMaine Early College Leadership and Public Service Pathway. This is a sequence of college coursework taken in high school and leads to a credentialed certificate from UMaine. As a part of his first course in the program, he reached out and has become actively engaged with Shenna Bellows, Maine's Secretary Of State. He completed a Job shadow with Ms. Bellows and has conducted an in-person interview with Rep. Jared Golden. Brennan doesn't just think about opportunities, he makes them happen.

Brennan is also very involved in his course work. He is enrolled in nearly all Honors and Advanced Placement classes. As a part of the Model United Nations class, Brennan participated in the multi-day Model UN Conference at University of Southern Maine, last month. Brennan served the role of Delegate to the UN from the country of Jamaica and he was chosen and honored as the Top Delegate in his division which was the first ever for Edward Little High School.

Brennan recently participated in a school sponsored trip to Iceland during April vacation. He will now be attending the upcoming Governor's Breakfast with his teacher Ms. Towns to discuss issues regarding the arctic, the trip and implications for the coast of Maine. They hope to expand the conversation about global climate change and efforts to protect the Maine coast.

Brennan is also the Co-Founder of a student-led group "Student Voices Maine". This group hopes to "Empower youth across the state to engage in civic life, connect with leaders, and drive meaningful change in their communities. Rooted in accessibility, representation, and action, we're building a future where young voices actively shape Maine's democracy." Brennan has goals to rally Maine students to become educated and get involved in the conversations, issues and leadership of their communities. As you can see, Brennan is passionate, thorough and diligent. He is a young man of action.

When there is something that needs to be done, Brennan is there. At Edward Little High School, he is a Student Ambassador, a member of the Student Leadership Council, participated as an usher at graduation and serves on the Executive Board. He has been honored by the faculty as Student of the Month and recently was awarded the Aspirations Passion for Learning Award.

During his first leadership course at UMaine, Brennan was struck by a quote from his professor that he found very meaningful and aligns with his beliefs, "leadership is something you grow with rather than being born with". Brennan is hoping to "grow" his leadership capabilities while serving as the Student Representative to the Auburn City Council for the coming two years. Thank you for your consideration and feel free to reach out if I can help in any way, [sddavis@auburnschl.edu](mailto:sddavis@auburnschl.edu).

Sincerely,

Susan Davis, M.S., C.A.S.

School Counselor

Edward Little High School





# Edward Little High School

## **Administrative Team:**

### **Valerie B. Ackley, Principal**

Craig M. Latuscha, AP  
Elizabeth K. McCafferty, AP  
Erik R. Gray, AP  
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Todd E. Sampson, Athletics

**77 Harris Street - Auburn, Maine 04210**

**Phone: 207-333-6652**

*Fax: 207-689-0793*

*Website: <https://elhs.auburnschl.edu>*

*Email: [auburnschl.edu](mailto:auburnschl.edu)*

*Guidance: 207-333-6660*

*Athletics: 207-782-1771*

06-10-2025

## To Whom It May Concern:

It is my great pleasure to recommend Brennan Edwards for student representative to the Auburn School Committee. I have known Brennan personally since he was a 9th Grader, when I was his Student Leadership Council co-advisor. I was also aware, from several Middle School teachers, that Brennan was an active leader within his class. I can say without a doubt that he is one of the greatest natural leaders that I have seen in my teaching career. He is outgoing and willing to talk with anyone about any subject. I have watched him mature into an intelligent, driven student who is actively seeking out his niche in the world. He excels in both academic and social pursuits.

Having known Brennan over the past two years, I have seen his academic pursuits first hand. He has always challenged herself to the highest possible extent, taking Honors, AP and college level courses when possible. He has come to realize that politics is something that interests him very much. To further this interest, he has enrolled in several Elective courses including Mock Trial and Model United Nations, where he was named Best Delegate for his committee. He has attended the AVEC program and Camden Conference, learning considerable knowledge of Maine's role in the changing Arctic region. He just attended the Governor's Breakfast and was able to ask questions about how Maine is planning to become more integrated with the Arctic economy. He has become politically active, volunteering with several campaigns and job shadowing with members of the Maine government. He has shown the ability to analyze issues from each side and then decide which makes the most sense to him. He is not stuck in the beliefs of just one political ideology. This unfortunately is a skill that is lacking in many students and, sadly, many adults in our current society.

Brennan has been active in learning and becoming a leader. He has been on his class Executive Board for the past two years, and was elected Secretary for the Student Leadership Council with an emphasis on Social Media. He was the only underclassman elected to the SLC leadership during the past three years. He has led efforts in both social and fundraising activities.

Brennan is an extremely well rounded person. He easily makes friends with people of a wide variety of groups and is able to easily move from social group to social group. He will have the ability to build coalitions for many topics which are important to the students of Auburn schools.



I highly recommend that you accept Brennan's application for student representative to the Auburn School Committee. I can confidently assure you that the Auburn community and students will benefit from his representation.

Please feel free to contact me if you have any questions regarding this recommendation.

Sincerely,

A handwritten signature in cursive script that reads "Marc A. Lepage". The signature is written in dark ink and is positioned above the printed name.

Marc Lepage

Social Studies Teacher

Student Leadership Council Moderator

Edward Little High School

[mlepage@auburnschl.edu](mailto:mlepage@auburnschl.edu)

207-513-2224







# Edward Little High School

## **Administrative Team:**

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June 10, 2025

To Whom It May Concern,

I am pleased to recommend Brennan Edwards for the position of Student Representative on the Auburn City Council. As a teacher at Edward Little High School, I have had the privilege of observing Brennan's exceptional commitment to leadership, civic engagement, and service to the student body.

Brennan is a thoughtful and articulate young man who consistently demonstrates maturity beyond his years. He is an active listener, speaks respectfully to both adults and peers, and approaches every challenge with a problem-solving mindset. Brennan is not afraid to have difficult conversations and does a great job of listening to others' views. In addition he will listen respectfully and offer his opinion or another perspective to what is being discussed.

Brennan is interested in a future in politics and government. He holds a leadership position on our Student Leadership Council, is a member of his class executive board and participates in both Mock Trial and Model UN, where he was recently named best delegate. In his free time he has worked on multiple campaigns for local and state representatives. He has a drive to learn all aspects of government in order to help him become successful in that field. In addition, Brennan is not afraid to challenge himself in other academic areas and will be taking AP Biology in the fall. When Brennan and I discussed the intensity of this class he explained clearly and articulately that learning about biology would help make him an informed citizen and would help him when having to make some tough decisions.

I am confident that Brennan will bring valuable perspective, and dedication to the Auburn City Council. His presence will ensure that students' voices are heard and that youth interests are thoughtfully represented in civic decisions.

Sincerely,

Karen Boucher  
Science Department Chair  
[kboucher@auburnschl.edu](mailto:kboucher@auburnschl.edu)

